

				Notes for 2017- 18				
INCOME					INCOME			
	2016-17 Proposed	2016-17 Actual	Difference		2017-18 Proposed	2017-18 Actual	Difference	
Conference					Conference			
Conference Registrations	\$ 8,500.00	\$ 9,765.00	\$ -1,265.00		Conference Registrations	\$ 10,000.00	\$ -	\$ 10,000.00
Advertising Revenue	\$ 400.00	\$ -	\$ 400.00		Advertising Revenue	\$ 400.00	\$ -	\$ 400.00
Auction/Raffle	\$ 1,500.00	\$ 2,322.00	\$ -822.00		Auction/Raffle	\$ 1,500.00	\$ -	\$ 1,500.00
Conference Sponsorships					Conference Sponsorships			
Other Income (Donations, CD Sales, etc)					Other Income (Donations, CD Sales, etc)			
TRIO Yearbook Sponsorship	\$ -				TRIO Yearbook Sponsorship	\$ -		
Total Conference Income	\$ 10,400.00	\$ 12,087.00	\$ -1,687.00		Total Conference Income	\$ 11,900.00	\$ -	\$ 11,900.00
Membership					Membership			
Individual Membership	\$ 1,100.00	\$ 1,800.00	\$ -700.00		Individual Membership	\$ 1,875.00	\$ -	\$ 1,875.00
Program Membership	\$ 900.00	\$ 1,125.00	\$ -225.00		Program Membership	\$ 975.00	\$ -	\$ 975.00
Associate Membership	\$ -				Associate Membership	\$ -		
Total Membership Income	\$ 2,000.00	\$ 2,925.00	\$ -925.00		Total Membership Income	\$ 2,850.00	\$ -	\$ 2,850.00
Other					Other			
Association Sponsorship	\$ 2,250.00	\$ 2,250.00			Association Sponsorship	\$ 2,250.00		
NEOA support to attend COE Policy	\$ 3,000.00	\$ 3,000.00			NEOA support to attend COE Policy	\$ 4,000.00		
State Initiative Grants	\$ 500.00				State Initiative Grants	\$ 500.00		
Total Other Income	\$ 5,750.00	\$ 5,250.00			Total Other Income	\$ 6,750.00	\$ -	
Total All Income	\$ 18,150.00	\$ 20,262.00	\$ -2,112.00		Total All Income	\$ 21,500.00	\$ -	\$ 21,500.00
EXPENSES					EXPENSES			
	2016-17 Proposed	2016-17 Actual	Difference		2017-18 Proposed	2017-18 Actual	Difference	
MEEOA					MEEOA			
Conference 2016	\$ 6,500.00	\$ 8,020.20	\$ -1,520.20		Conference 2017	\$ 8,750.00	\$ -	\$ 8,750.00
Alumni	\$ 150.00	\$ 154.00	\$ -4.00		Alumni	\$ 150.00	\$ -	\$ 150.00
MELI	\$ 500.00	\$ -	\$ 500.00		MELI	\$ 500.00	\$ -	\$ 500.00
Dr. Arnold Mitchem Award	\$ 50.00	\$ -	\$ 50.00		Dr. Arnold Mitchem Award	\$ 50.00	\$ -	\$ 50.00
MEEOA Exec Committee Meeting Travel	\$ 500.00	\$ 721.19	\$ -221.19		MEEOA Exec Committee Meeting Travel	\$ 1,300.00	\$ -	\$ 1,300.00
Quickbooks	\$ 180.00	\$ 95.00	\$ 85.00		Quickbooks	\$ 180.00	\$ -	\$ 180.00
TRIO Yearbook	\$ 200.00	\$ 211.00	\$ -11.00		TRIO Yearbook	\$ 250.00	\$ -	\$ 250.00
ME Secretary of State Fee	\$ 35.00	\$ 35.00	\$ -		ME Secretary of State Fee	\$ 35.00	\$ -	\$ 35.00
Supplies, printing, etc	\$ 150.00	\$ 11.91	\$ 138.09		Supplies, printing, etc	\$ 150.00	\$ -	\$ 150.00
Hall of Flags	\$ 400.00	\$ 458.08	\$ -58.08		Hall of Flags	\$ 500.00	\$ -	\$ 500.00
Professional Development Grants	\$ 500.00	\$ 125.00	\$ 375.00		Professional Development Grants	\$ 500.00	\$ -	\$ 500.00
Postage	\$ 20.00	\$ -	\$ 20.00		Postage	\$ 20.00	\$ -	\$ 20.00
Website Domain Name	\$ 200.00	\$ 95.00	\$ 105.00		Website Domain Name	\$ 200.00	\$ -	\$ 200.00
Total MEEOA Expenses	\$ 9,385.00	\$ 9,926.38	\$ -541.38		Total MEEOA Expenses	\$ 12,585.00	\$ -	\$ 12,585.00
NEOA					NEOA			
NEOA membership	\$ 300.00	\$ 300.00	\$ -		NEOA membership	\$ 300.00	\$ -	\$ 300.00
NEOA Conference Prog. Advertisement	\$ 150.00	\$ 150.00	\$ -		NEOA Conference Prog. Advertisement	\$ 150.00	\$ -	\$ 150.00
NEOA Conference Hospitality Suite	\$ 125.00	\$ 155.10	\$ -30.10		NEOA Conference Hospitality Suite	\$ 125.00	\$ -	\$ 125.00
NEOA Mitchem Leadership Institute Scholarship*	\$ 1,000.00		\$ 1,000.00		NEOA Mitchem Leadership Institute Scholarship*	\$ 1,000.00	\$ -	\$ 1,000.00
Total NEOA	\$ 1,575.00	\$ 605.10	\$ 969.90		Total NEOA	\$ 1,575.00	\$ -	\$ 1,575.00
				**do not carry this amou nt into 2017- 18				
COE Fair Share Contribution	\$ 1,000.00	\$ 5,000.00	\$ -4,000.00		COE Fair Share Contribution	\$ 1,000.00	\$ -	\$ 1,000.00
Policy Seminar	\$ 9,800.00	\$ 5,052.19	\$ 4,747.81		Policy Seminar	\$ 5,840.00	\$ -	\$ 5,840.00
COE Conference - Maine Basket (Auction)	\$ 50.00	\$ 50.00	\$ -		COE Conference - Maine Basket (Auction)	\$ 50.00	\$ -	\$ 50.00
Total COE	\$ 10,850.00	\$ 10,102.19	\$ 747.81		Total COE	\$ 6,890.00	\$ -	\$ 6,890.00
Total All Expenses	\$ 21,810.00	\$ 20,633.67	\$ 1,176.33		Total All Expenses	\$ 21,050.00	\$ -	\$ 21,050.00
Total Income	\$ 18,150.00	\$ 20,262.00			Total Income	\$ 21,500.00	\$ -	
Total Expenses	\$ 21,810.00	\$ 20,633.67			Total Expenses	\$ 21,050.00	\$ -	
Total Income Less Expenses	\$ -3,660.00	\$ -371.67			Total Income Less Expenses	\$ 450.00	\$ -	
Banking Balance						23,031.04		

Policy Seminar 2017	Actual Cost	Policy Seminar 2018	Projected Cost	
Airfare	\$1,006.16		\$1,675.00	
Hotels	\$3,311.36		\$3,000.00	
Meals	\$407.00		\$460.00	
ground transport	\$64.67		\$200.00	
COE registration fee	\$225.00		\$400.00	
	\$5,014.19		\$5,735.00	

2017-18 Black Bear Inn Food Expenses			projected	2016-17 Black Bear Inn Food Expenses			actual
Date	Item	Amount/Person	totals	01/04/2017	Item	Amount/Person	totals
87	Coffee Break	\$ 4.50	\$391.50	70	Coffee Break	\$ 4.50	\$315.00
87	Sandwich Buffet	\$ 13.95	\$1,213.65	75	Build your own Sandwich Buffet	\$ 17.85	\$1,338.75
87	Dinner Buffet (3 item)	\$ 30.00	\$2,610.00	85	Dinner Buffet (2 item)	\$ 28.00	\$2,380.00
			\$0.00	85	dessert	\$ 2.95	\$250.75
87	Coffee Break	\$ 4.50	\$391.50	70	Coffee Break	\$ 4.50	\$315.00
87	Soup & Salad Bar	\$ 14.95	\$1,300.65	75	pasta bar	\$ 12.95	\$971.25
		subtotal	\$5,907.30			subtotal	\$5,570.75
		service charge	\$1,181.46			20% service charge	\$1,114.15
		taxes	\$590.00			taxes	\$548.00
175	Blackbear Inn Linen charge (\$1?)	\$ 1.00	\$175.00	160	Blackbear Inn Linen charge (\$1?)	\$ 1.00	\$160.00
8	Blackbear Inn Screen charges (\$1?)	\$ 25.00	\$200.00	8	Blackbear Inn Screen charges (\$1?)	\$ 10.00	\$80.00
		total	\$8,053.76			total	\$7,472.90
	Total Per Person Rate	\$ 67.90			Total Per Person Rate	\$ 70.75	
	Total Per Person Registration Fee	\$ 130.00			Total Per Person Registration Fee	\$ 130.00	
	Difference	\$ 62.10			Difference	\$ 59.25	
* This amount should be funded through sponsorships.				* This amount should be funded through sponsorships.			
Additional Conference Expenses				Additional Conference Expenses			
	Item	Amount			Item	Amount	
	Printing (programs, signs, etc.)				Printing (programs, signs, etc.)		
	Presenter Gifts	\$ 200.00			Presenter Gifts	no info.	
	Registration Materials	\$ 150.00			Registration Materials	\$ 141.02	
	hospitality suite	\$ 175.00			hospitality suite	\$ 155.37	
	keynote travel	\$ 200.00			guest hotel	\$ 158.00	
					packaged food	\$ 92.91	
	hotel		\$8,053.76		hotel		\$7,472.90
	total	\$ 725.00	\$725.00		total	\$ 547.30	\$547.30
			\$8,778.76				\$8,020.20

INCOME	2012-2013 Actual	2013-2014 Proposed	2013-2014 Actual	2014-2015 Proposed	15-16 Actual	15-16 Proposed	15-16 notes
Conference Registrations	\$8,950.00	\$8,000.00	\$7,290.00	\$8,050.00	\$9,750	\$ 8,050.00	75 X\$130
Advertising Revenue	\$275.00	\$200.00	\$250.00	\$250.00		\$ 250.00	METS?
Auction/Raffle	\$1,880.00	\$1,750.00	\$1,326.00	\$1,500.00		\$ 1,500.00	
Conference Sponsorships	\$500.00	\$500.00	\$1,000.00	\$1,000.00		\$ 1,000.00	Husson \$500 1/16, \$500 7/16, Machias \$500?, Camden\$250
Other Income (Donations, CD Sales, et	\$0.00	\$0.00	\$0.00	\$0.00		\$ -	
TRIO Yearbook Sponsorship	\$0.00	\$0.00	\$500.00	\$500.00		\$ 500.00	
Total Conference Income	\$11,605.00	\$10,450.00	\$10,366.00	\$11,300.00			
Membership							
Individual Membership	\$1,440.00	\$1,200.00	\$1,040.00	\$1,100.00	\$ 1,150	\$ 1,100.00	
Program Membership	\$1,125.00	\$975.00	\$900.00	\$900.00	\$ 300.00	\$ 900.00	
Associate Membership	\$5.00	\$0.00	\$5.00	\$0.00		0.00	
Total Membership Income	\$2,570.00	\$2,175.00	\$1,945.00	\$2,000.00			
Other							
NEOA support to attend COE Policy	\$0.00	\$3,000.00	\$2,999.00	\$3,000.00			
Dividends	\$0.00	\$0.00	\$0.00	\$0.00			
State Initiative Grants	\$0.00	\$500.00	\$0.00	\$500.00			
Total Other Income	\$0.00	\$3,500.00	\$2,999.00	\$3,500.00			
Total All Income	14,175.00	16,125.00	15,310.00	16,800.00			
EXPENSES							
MEEOA							
Conference 2015				6,000.00			
Conference 2014		6,000.00	5,162.12				
Conference 2013	6,001.47						
MELI	996.00	500.00	316.02	500.00			
Dr. Arnold Mitchem Award	75.45	50.00		50.00			
MEEOA Board Meeting Travel	463.60	700.00	287.90	600.00		\$ 600.00	\$337.90 ? To be paid
Donations	0.00	0.00	0.00	0.00			
ME Secretary of State	35.00	35.00	35.00	35.00			
TRIO Yearbook			179.35	200.00			
Supplies, printing, etc	173.25	350.00	179.35	150.00			*created separate line item for TRIO Yearbook
Hall of Flags	0.00	400.00	381.23	400.00			\$100 deposit
State Initiatives Expense	125.00	500.00	0.00	500.00			
Professional Development Grants	250.00	500.00	0.00	500.00			
Postage	9.00	15.00	15.00	20.00			
Website Domain Name	0.00	0.00	0.00	0.00			
Total MEEOA Expenses	8,128.77	9,050.00	6,555.97	8,955.00			
NEOA							
NEOA membership	300.00	300.00	300.00	300.00	\$ 300.00	\$ 300.00	
NEOA Conference Prog. Advertisement	150.00	150.00	200.00	200.00			
NEOA Conference Hospitality Suite	0.00	125.00	125.00	125.00			
Total NEOA	450.00	575.00	625.00	625.00			
COE							
COE Conference Prog. Advertisement	0.00	0.00	0.00	0.00			
COE Fair Share Contribution	1,000.00	1,000.00	0.00	0.00			
Policy Seminar	4,117.12	6,000.00	6,455.59	6,250.00			
Total COE	5,117.12	7,000.00	6,455.59	6,250.00			
OnCourse							
OnCourse Conference							
Total OnCourse	0.00	0.00	0.00	0.00			
Total All Expenses	13,695.89	16,625.00	13,636.56	15,830.00			
Total Income	14,175.00	16,125.00	15,310.00	16,800.00			
Total Expenses	13,695.89	16,625.00	13,636.56	15,830.00			
Net Income/(Net Loss)	479.11	-500.00	1,673.44	970.00			
Checking Balance as of 4/4/14: \$18,000							

updated 10/29/15

INCOME			
	2015-2016 Proposed	2015-2016 Actual	Difference
Conference			
Conference Registrations	8,050.00	9,750.00	1,700.00
Advertising Revenue	250.00	0.00	
Auction/Raffle	1,500.00	0.00	
Conference Sponsorships	1,000.00	0.00	750.00
Other Income (Donations, CD Sales, etc)	0.00	0.00	
TRIO Yearbook Sponsorship	500.00	0.00	500.00
Total Conference Income	11,300.00	9,750.00	-1,550.00
Membership			
Individual Membership	1,100.00	0.00	1,050.00
Program Membership	900.00	0.00	300.00
Associate Membership	0.00	0.00	
Total Membership Income	2,000.00	0.00	-2,000.00
Other			
NEOA support to attend COE Policy	3,000.00		
State Initiative Grants	500.00	0.00	
Total Other Income	3,500.00	0.00	-3,500.00
Total All Income	16,800.00	9,750.00	-7,050.00

METS?
Husson paid \$500, will be invoiced another \$500 in July, Did Camden pay \$250?
Machias Savings Bank?

EXPENSES			
	2015-2016 Proposed	2015-2016 Actual	
MEEOA			
Conference 2016	6,000.00	0.00	
MELI	500.00	0.00	
Dr. Arnold Mitchem Award	50.00	0.00	
MEEOA Board Meeting Travel	600.00	-337.90	
TRIO Yearbook	200.00	179.35	
ME Secretary of State Fee	35.00	0.00	
Supplies, printing, etc	150.00	0.00	
Hall of Flags	400.00	-563.76	\$100 deposit +
Professional Development Grants	500.00	0.00	\$152.25 for imprinted lip balm+\$183.60 for food+\$127.91 for 2016 MEEOA College Day Lucnheon
Postage	20.00	0.00	
Website Domain Name	0.00	0.00	+
Total MEEOA Expenses	8,455.00	-722.31	9,177.31
NEOA			
NEOA membership	300.00	-300.00	
NEOA Conference Prog. Advertisement	150.00	-150.00	
NEOA Conference Hospitality Suite	125.00	0.00	
NEOA Mitchem Leadership Institute Scholarship*	1,000.00	0.00	
Total NEOA	1,575.00	-450.00	2,025.00
COE			
COE Fair Share Contribution	1,000.00	0.00	
Policy Seminar	6,000.00	0.00	
COE Conference - Maine Basket (Auction)	50.00	0.00	
Total COE	7,050.00	0.00	7,050.00
Total All Expenses	17,080.00	-1,172.31	18,252.31
Total Income	16,800.00	9,750.00	
Total Expenses	17,080.00	-1,172.31	
Total Income Less Expenses	-280.00	10,922.31	